

Graduation Meeting (virtual) - Feb 22, 2022 at 7 p.m.

<https://meet.google.com/zsw-fqrh-wcv>

Attendance (usernames on screen): Kelly Feledichuk, Tracy Gulinsky, Rhonda Pawlik, Aiyden Cheung, Marcie Mazurenko, Jon Mazurenko, Dan & Renee Moscaluk, Tianna Alexander, Tammy Stefanik, Caitlin PENCHUK, Victoria Dutchek, Jessica Glover, Tracey Polak, Erika McRann, Payton Milot, Alexa Rideout

1. Changes/New Directions

- a. TCS will plan the Convocation celebration only
  - i. Convocation will be held at the school
  - ii. All staff involvement in graduation ceremonies will be at convocation (speeches, etc.)
- b. Parents/Graduates may plan the banquet celebration to be held later that day if desired
- c. Fundraising/expenditures for the banquet would be managed separately from the school
- d. Why? This aligns with other high schools in AVPS & school staff remain part of the convocation program only
- e. The school will support the parent/graduate group with sending out communications, pick-up points for fundraisers, etc.
- f. If parents/grads plan a banquet, according to our Administrative Procedure 380 - Graduation Ceremonies, their plans for the banquet must be communicated to the principal

2. Review of last 3 graduation events:

- a. June 2021
  - i. Was planned for outside but it was rained out & moved to inside the gym
  - ii. Expenses: \$3300 (included DJ & photographer but no gowns)
- b. September 2020
  - i. Held outdoors due to AHS restrictions
  - ii. Expenses: \$2500 after donations (included DJ & photographer but no gowns)
- c. June 2019
  - i. Last "traditional" Grad (Convocation and Banquet)
  - ii. Expenses: \$11,000 for both events
    1. Note: This cost included the cost of dinner tickets for every grad + their escort, as well as the cost of the dinner tickets for all guest speakers. All other guests (including parents) paid for their meal tickets at cost, so was an in/out expense.

3. Grad Date: Saturday, June 18<sup>th</sup>, 2022

a. Date chosen based on

- i. Last year's date worked well (which was chosen in the hopes of less gathering restrictions)
- ii. No conflicts with surrounding graduation ceremonies (we had to work with other AVPS high schools)
- iii. Parent question raised in the chat about why the June date was chosen
- iv. Parent comments in the chat about prior graduations (2019) being held in May

4. Grad 2022 Financial Update:

a) Balance: \$4027.79 (\$1000.00 balance forward)

- i. Fall Bottle Drive = \$2492.80
- ii. Thank you to Carson H, Emma G and Aidan M for arranging the use of their trailers
- iii. Christmas Candy-grams = ~\$375
- iv. Haunted House = ~\$195
- v. Parent comment was made in the chat regarding looking at doing possible fundraisers now - *tabled to the next meeting once a decision from the grads is made regarding the banquet or not.*
- vi. Parent comment was made in the chat that fundraising up to this point has been difficult since we didn't know what we could plan for until now.

5. Greece Funds Update:

a. Letter to families from Aspen View Public Schools

- i. Funds may be allocated as it pertains to graduation ceremonies (convocation and/or banquet expenses) as outlined in your letters
- ii. Parent question in the chat: when were the letters regarding the Greece funds sent out? *June 2020 to each family involved from AVPS.*
- iii. Decision is up to each student/family involved as to where these funds will be allocated; does not have to be for grad events & your decision is left up to you.
- iv. Reminder that funds must be allocated by June 1st of this year.

6. Convocation Plans:

- a. There are 2 options that grads/parents will vote on:
  - i. **Option 1:** Parents decide to plan and hold a banquet later in the day after convocation. At the school, we set up for both an indoor and outdoor convocation ceremony (no tent) and decide on the location as per the weather that day. All parts of the program that involve staff will take place at convocation (speeches, etc.)
  - ii. **Option 2:** Parents decide not to plan a banquet, and instead, we plan an “enhanced” outdoor convocation with a tent & incorporate the items that would have previously been done at the banquet (grad songs, parent speeches, slideshow, grad trunk??, light refreshments??).
  
- b. Indoor or outdoor event for convocation (pros & cons):
  - i. If held outdoors, extra cost: ~\$3500-\$4000
    - 1. (30x60 tent including set up and take down \$3520.44 (200 person seated event) quote from Special Event Rentals
  - ii. If held indoors: no extra cost, but capacity and entrance will be determined by AHS and Aspen View School Division guidelines in June 2022
  - iii. We have applied to TEAM to help us cover some planned convocation costs as they have done in the past. (Example: gowns,caps and tassels, diploma & covers). TEAM has tabled this decision until we provide more details based on the decisions resulting from this meeting.
- c. Direct staff involvement in graduation programs will be at convocation only (speeches, etc) and not at the banquet. Staff may attend the banquet as guests if invited.
- d. Other expenses to consider:
  - i. Rock Painting
    - 1. date TBD but will be during the school day after convocation
    - 2. Approximate cost has been ~ \$350
  - ii. Diplomas, covers, caps & tassels ~\$1000 (see note above about TEAM)
  - iii. Gowns (if wanted) ~\$30/grad (that was the cost in 2019)

7. Possible future fundraising (if needed)

- a. Highway Cleanup: ~\$6000
- b. Spring Bottle Drive
- c. Grad BBQ/ Raffle \*Last BBQ raised \$750 (no sponsors)

8. Action Items:

- a. Decisions to be made based on this meeting's information and discussion:
  - i. Mrs. Feledichuk will post a Google Form on the Grad Google Classroom where grads will cast their vote on which Option (1 or 2) they would like
  - ii. This form will close on February 28th and the results will be discussed at the next meeting on March 1st so plans may move forward with the option that the majority of grads choose

9. Communications:

- i. We will be posting our Grad meeting minutes on the TCS website.
  - 1. [Grad Information - Thorhild Central School \(asperview.org\)](http://asperview.org)
- ii. We will continue to use SwiftReach for quick communication

10. Next Meeting Date:

Tuesday, March 1st @ 7:00 p.m. (virtual)