

<b>Name of School Board</b>			
<b>Contact Person</b>		<b>Phone Fax</b>	
<b>Name of Renter (Applicant)</b>			
<b>Address of Renter</b>			
<b>Phone</b>		<b>Fax</b>	
<b>E-mail</b>			
<b>Name of Facility Used</b>			
<b>Expected Attendance</b>			
<b>Type of Activities and Specific Details of the Event</b>			
<b>Number of Days of the Event</b>		<b>(Date) From</b>	<b>(Date) To</b>
<b>Hours of the Event</b>			
<b>Will alcohol be served?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>If yes, will it be free of charge?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>If yes, what controls are in place to limit consumption?</b>			
	Special Event Liquor License must be provided <b>prior</b> to insurance being effective.		

<b>Renter Signature</b>		<b>Date</b>	
<b>Print Name</b>			
<b>Division Office Signature</b>		<b>Date</b>	
<b>Print Name</b>			

## NOTICE TO APPLICANTS

This application does not bind the Applicant, but it is agreed that this application will be the basis of the contract should a Certificate be issued, and it will be attached to and made a part of the certificate. The Applicant represents that if the information supplied on this application changes between the date of this application and the time when the policy is issued, the Applicant will immediately notify Aspen View School Division of such changes. Please note that if payment is not received, any Certificate issued will be null and void.

<b>APPLICATION REVIEWED BY</b>		<b>APPLICATION APPROVED BY</b>	
<b>MEETS FUG CRITERIA?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>DATE</b>	
<b>COMMENTS</b>			

\_\_\_\_\_ Initials of  
Renter